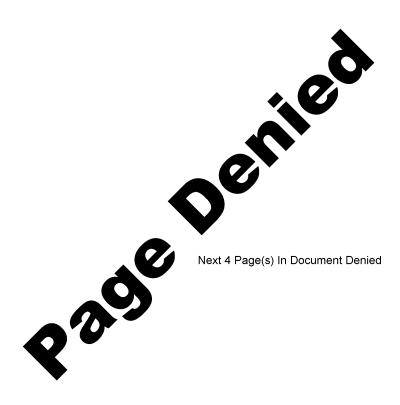
9

	COUTIN	G AND	KECOR	D SHEET	
SUBJECT: (Optional)	•			<u>.</u>	
FROM: William F. Donnelly			EXTENSION	DDA 87-1131	
				DDR 07-1131	ST
Deputy Director for Admini	stration	1		1 June 1987	01 <i>/</i>
TO: (Officer designation, room number, and building)	DATE		OFFICER'S	COMMENTS (Number each comment to show from whom	
	RECEIVED	FORWARDED	INITIALS to	to whom. Draw a line ocross column after each comment.)	
1.					1
Director of				Judge:	
Central Intelligence 2.	 -	<u> </u>		At our meeting on 28 May 1987	
· · · · · ·				you asked how our four directorates	
	ļ			broke down as to numbers of clericals, officers, etc. This	
3.				data is enclosed by directorate	
				and career service as of 23 May	
4.				1987. (The career service break-down reflects the fact that some	
				employees are assigned to or are	
5.				on career development assignments	ŀ
				in other directorates. Thus, the	
				DA has working within the DA, but actually has	STA
6 .				when those assigned outside	STA
DDA				the DA are counted.)	
7.				Also enclosed is data about	
				the number of career services in	
8.				each directorate. The DO has a single career service. The DA	
				haspersonnel specialists,	STA
				logistical specialists, communica-	
9.				tions specialists, etc. The other directorates are similar.	
				directorates are similar.	
10.					
				/s/ Bill	
11.		F. War		William F. Donnelly	
- T	IEGIS'	MARI			
12.	AL GILLE	//	and the second s	ORIG:DDA:WFDonnelly:bs:	STA
	11	1		Distribution:	
			<u> </u>	Orig - Addressee, w/att	
13.				1 - DDCI, w/att	
				l = DDA Subj, w/att	
14.				1 - WFD Chrono, w/att	
		,			1
15.				GEORT	
				Stort	1

FORM A10 USE PREVIOUS

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CLERICAL POSITIONS

Staff, contract, and military positions performing work which is supportive to an office or organization such as maintaining records, preparing or verifying documents, compiling data, and providing information on an organization's activities. Such work requires application of regulations, procedures, and precedents typically acquired through a high school education supplemented by on-the-job training and experience.

OFFICER POSITIONS

Staff, contract, and military positions performing work which is creative, analytical, evaluative, and interpretive in nature. Requires application of knowledge of concepts, theories, and principles of a recognized profession which is typically acquired through completion of a course of study leading to a baccalaureate degree, but also acquired through on-the-job training and experience.

TECHNICAL POSITIONS

Staff, contract, and military positions performing work which is supportive to professional work. Such work requires application of methods, techniques, policies, regulations, procedures, and precedents which are based on the concepts, theories, and principles of a recognized profession.

WAGE ADMINISTRATION POSITIONS

Staff and contract positions, the pay rates for which are established on an hourly basis rather than a per annum basis. Such positions normally require a high degree of manual skill and dexterity and/or physical effort.

